



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**
Thursday, August 25th, 2022, 7:00 p.m.
Meeting held in the WCCSC waxroom

MINUTES

ATTENDEES

Board Members

Jean Paul Molgat, President
Craig Thur, Secretary
Deb Higgins, Director

Leslie Gomm, Treasurer
Stuart Hamilton, Director
Jan Downing, Director

Regrets

Sarah Murray, Vice-President

Club Management

Jan Polivka, Operations Manager
Ben Poudou, Club Manager

1. Call to Order

Jean Paul called the meeting to order at 7:12 pm.

2. Approval and Additions to Agenda

Deb Higgins moved all board members present in favour of approving the Agenda.

3. Review and approval of the draft Minutes from June 16th, 2022

Review and approval of the draft Minutes from June 16th, 2022. Leslie Gomm moved and all board members in favour of approving the Minutes.

Updates

4. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021. The committees mentioned in these Minutes have been prioritized for 2022.*

Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Sue Johnson, Jan Polivka, Ben Poudou)

Leslie informed the board that she has requested that one of the volunteers on the committee co-chair the committee however no one has volunteered yet.

WCCSC By-laws Committee (Jean Paul Molgat and Sue Johnson)

Constitution and By-laws have been reviewed by lawyer and club member Dan Shier who volunteered his experience and time. *(Manger Ben Poudou will ensure that Dan is given some club merchandise such as a WCCSC toque and that Dan is thanked in the club's e-news).*

Diversity and Inclusion Committee (Jan Downing, Deb Higgins and Ben Poudou)

Jan, Deb and Ben met this summer for a planning meeting and Deb will prepare and share the plan for consideration by the 2022-2023 board of directors.

Human Resources Committee (Jean Paul Molgat, Sarah Murray and Craig Thur)

No committee updates since the last board meeting.

Land Tenure Committee

Jean Paul has meeting scheduled for September 6th with an Atco representative to discuss the Atco parcel of land adjacent to Ravens Ridge and what if any plans Atco has for this land and whether or not they would be willing to donate or sell the land to WCCSC.

Major Competitions and Events Committee

The board anticipates receiving a report from the committee about Nationals, specifically concerning volunteer recruitment needs for crucial roles.

Standing Items

5. Financial Reporting

- Leslie Gomm

Leslie Gomm prepared a written report for the board and distributed it prior to the meeting. WCCSC remains in a strong financial position. A report will be provided at the AGM.

Leslie Gomm moved “that the Board approve the expenditure of an estimated \$16 500.00 for repairs of the old Pisten Bully” All Board members were in favour of approving this expense. Carried.

Note Leslie had informed the board through an e-mail on August 10th, 2022 of the estimated \$16 500.00 that was required for Pisten Bully repairs and that Parts were estimated to cost \$7500.00, Shipping \$1000.00 and labour \$ 8000.00.*

6. Club Manager’s Report

Ben Poudou

Ben provided a written report in advance of the meeting.

An assistant manager has been hired. Charlotte will start in early October and work until the end of March.

Ben has found someone to coordinate the Jackrabbit and Lynx Programs. Marie Emmanuelle Rancourt is coming from Quebec and will be in the Yukon by early October. She will be paid by the hours until October 31st and then full time from November 1st until April 15th.

Ski Pass Refund. Ben proposed removing the \$10.00 insurance refund option and instead implementing refunds depending on when during the ski season the refund is requested. Essentially, the longer a person skis the less they would receive from a refund request.

Ben reported that he has been in touch with Canada Games Centre manager Keri Rutherford about reserved parking spots in the CGC parking lot near the stadium to accommodate anyone who requires such a parking spot such as people who want to sit-ski.

Ski School lead instructor Phil Hoffman may have scheduling conflicts this season therefore Ben is looking into finding another person who could be the lead instructor.

Covid-19 mitigation plans will be determined closer to the start of the ski season and after the AGM.

Ben will approach Yukon Government Tourism to have images promoting cross country skiing on the screen over the luggage carousel at the Whitehorse International Airport.

Ben will also speak with Karen McColl, editor of Air North's in flight magazine '*North of Ordinary*' and determine if there is interest in a cross country skiing article that includes the history of WCCSC.

Ben asked the Board for approval to collect demographic data from club members. The Board supports doing so.

Ben proposed the idea of using the voluntary dog fees collected during membership registration to go into a fund that would be used to reimburse people who complete their canine obedience training. Ben will determine if there is interest in doing this training at the club before the start of the ski season.

Ben met with Tim Sellars the President of the Ski Patrol and after considering the two options provided in written proposals that were drafted on behalf of WCCSC by Ben, Jan Polivka and Jan Downing, Tim Sellars will be recommending to the Ski Patrol Board that the Ski Patrol withdraw its services from WCCSC. If this occurs it will primarily affect only the Yukon Ski Marathon which is the only sanctioned event WCCSC currently organizes and hosts.

Ben would like to change to format of the Hut to Hut event and

Ben is planning a Nordic Festival for the spring of 2023. Ben informed the Board that he would like to hire someone to organize the event. A decision about this proposal can be tabled until a Board meeting in October or November.

Ben also informed the Board he approached Kwanlin Dun with an invitation for them to paint the inside of the tunnel with a theme of their choosing. This will likely occur next year.

7. Operations Manager's Report

Jan Polivka

Jan provided a written report in advance.

Jan informed the board that the new Alpina Superclass trail grooming machine has arrived and that the final report to Lotteries will be submitted.

The old Alpina Sherpa was sold to the St. Elias Ski Club (Haines Junction)

The permit for building the new trail will allow work to begin on September 1st.

Trail moving will begin in early September.

Contagious Mountain Biking Club is extending Katima Trail to connect to existing winter use single track trails.

Jan and Jan Downing will prepare a Funding Application to Yukon Lotteries for a new Pisten Bully for purchase in 2023. Jan Downing has been in contact with Lotteries and believes the Application will be approved. Therefore Leslie Gomm moved "*that the Board approve an*

Application to Lotteries Yukon for 80% of \$350 000.00 for the purchase of a new Piston Bully with WCCSC covering the remaining 20%”. All Board members were in favour. Carried.

8. President’s Report

Jean Paul

Jean Paul reported that:

He will summarize the work of the committees in his President’s Report at the AGM

He has a meeting with Bill Cullen of ATCO scheduled for September 6th.

He encouraged Grant Abbott and asked Grant to connect with Jon Parry and David Greer to discuss their ideas about the future of WCCSC, specifically about their chalet and stadium location vision and he has been told that this meeting has occurred.

He has endorsed the suggestions made by Jan Horton and Claude Chabot and there will be a plan to honour WCCSC athletes, a communication strategy will be implemented with assistance from club Vice President Sarah Murray which will include an explanation to the membership about the club’s current governance structure.

Based upon where the City of Whitehorse is currently at with the Mt. McIntyre Renovation and Modernization Plan the club should wait until a contractor is hired and more information can be obtained before a CDF Tier Two Funding Application is drafted and submitted to seek funding. Such funding would be used to contract an expert to prepare a Functional Needs Assessment for WCCSC.

Discussion and Decision Items

9. KSA Letter of Support

Ben

KSA sent a letter to numerous organizations seeking letters of support for trail grooming equipment purchase(s) however the WCCSC July Board meeting was cancelled and the deadline for the requested letter of support has now passed.

10. Draft Constitution and By-laws

Jean Paul

The board received the draft Constitution and By-laws that had been reviewed by lawyer and club member Dan Shier. After making a few amendments the draft was approved for presentation to the membership at the AGM.

11. AGM Date change to September 21st

Jean Paul

The date of the AGM will be moved from the proposed Wednesday, September 14th to Wednesday, September 21st in order to enable club manager Ben Poudou to attend. Ben will send out notice of the AGM to membership by September 1st.

12. Fish Lake Planning Engagement

Ben will include in the next WCCSC e-news, encouragement for WCCSC members to participate on line in the Yukon Government's Fish Lake Planning Engagement.

Jean Paul will prepare and send a letter to YG that identifies WCCSC as a stakeholder in the Fish Lake Planning Engagement.

13. Board Recruitment

Jean Paul Molgat will put his name forward to return as President.

Sarah Murray will put her name forward to return as Vice President.

Leslie Gomm will put her name forward to return as Treasurer.

Craig Thur **will not** seek another term on the board as Secretary however will fill the position after the AGM if no one else is interested.

Jan Downing will put her name forward to return as a Director.

Deb Higgins will put her name forward to return as a Director.

Stuart Hamilton **will not** seek another term on the Board as a Director.

Adjournment: The chair adjourned the meeting at 9:30 pm

AGM: Wednesday, September 21st, 2022 at 7:00 pm in the waxroom.