



Whitehorse Cross Country Ski Club
Board of Directors Meeting
Thursday, March 3rd, 2022, 7:00 p.m.
Meeting held virtually via ZOOM

MINUTES

ATTENDEES

Board Members

Jean Paul Molgat, President
Craig Thur, Secretary
Stuart Hamilton, Director
Deb Higgins, Director

Sarah Murray, Vice-President
Leslie Gomm, Treasurer
Jan Downing, Director

Regrets

Sue Johnson, Director

Club Management

Ben Poudou, Club Manager
Jan Polivka, Operations Manager

1. Call to Order

Jean Paul called the meeting to order at 7:05 pm.

2. Approval and Additions to Agenda

Sarah Murray moved to approve the Agenda. All in favour. Carried.

3. Review and approval of the draft Minutes from February 10th, 2022

Review and approval of the draft Minutes from February 10th, 2022. Jan Downing moved to approve. All in favour. Carried.

Updates

4. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021. The committees mentioned in these Minutes have been prioritized for 2022.*

Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Sue Johnson, Jan Polivka, Ben Poudou)

There will be a call out for committee volunteers in the next ski club E-news.

The committee plans on meeting again during the week beginning March 7th, 2022.

WCCSC By-laws Committee (Leslie Gomm and Sue Johnson)

No update at this meeting.

Diversity and Inclusion Committee (Jan Downing, Deb Higgins and Ben Poudou)

Deb and Jan have met twice since the last board meeting on February 10th: Juliana Scramstad was invited to one of these meetings and assisted with the drafting of the Terms of Reference.

A draft Terms of Reference was presented to the board for review and suggestions. Two of the suggestions were:

1. More directly speak to the goals of reconciliation;
2. State that diversity will strengthen the sport for everyone.

The committee will work towards having a Terms of Reference for review and approval at the May 2022 board meeting.

Standing Items

5. Financial Reporting

- Leslie Gomm

Leslie Gomm prepared a written report for the board and distributed it prior to the meeting.

There is currently a healthy Operating Surplus;

The forms have been completed for a credit card with a \$3000.00 limit from First Nations Bank of Canada. Jean Paul will sign the approval and the managers will receive these credit cards.

6. Club Manager's Report

Ben Poudou

A written report was prepared and provided to the board prior to the meeting.

WCCSC youth and children's programming is now done following a successful season.

Yukon Ski Marathon registration will open on March 16th, 2022.

Ben will be requesting that the HR Committee (Jean Paul, Craig and Sarah), review a proposal for the hiring of a FIS qualified head instructor and an assistant manager for next year.

A meeting with the city planners took place on February 28th with respect to the renovations of the Mt. McIntyre complex that will begin in 2023. Among topics discussed was the desire of the ski club to have proper change room facilities and a space for posted communications and recognition of athletes. (Note* for the posted communication and recognition of athletes a procedure will be required to add to the WCCSC exiting Policy and Procedure Manual).

The Ski Base will be offering free rentals for children during March break and adult rentals will be half price.

7. Operations Manager's Report

Jan Polivka

Jan provided a written report in advance.

The Whitehorse Fire Department assisted with the removal of an injured skier from the Upper Valley North Trail on Sunday, February 27th, 2022. The skier called the club and Ben called 911. WFD responded in less than 10 minutes following the 911 call and the rescue went really well.

Tony's position of Assistant Operations Manager became part time for 10 months of the year starting on March 1st, 2022. For 2022-2023 Tony will work from August 16th, 2022 until June 16th, 2023.

Jan and Ben will meet with the HR committee in the spring to discuss their plan for staffing for 2022-2023.

8. President's Report

Jean Paul

Jean Paul reported that since the last board meeting he had:

Signed an MOU with the Canada Winter Games Bid Committee.

Attended a meeting with Cathy Dyson of the City of Whitehorse to discuss the lease of the building where it had been agreed that because of the future renovations with costs likely to change the lease will move to an "overhold" agreement from month to month until such time as a new long term lease can be properly negotiated.

Participated in the City of Whitehorse initiated meeting about the Mt. McIntyre complex renovations for which 100% Federal funding has been approved. It is anticipated that a contractor will be hired by the end of April or early May 2022 and at that time discussions can begin with him/her about the needs and wishes of WCCSC for this project that is set to begin in April 2023 with completion in October 2023. It remains to be seen how the renovations will impact WCCSC operations for the 2023-2024 ski season.

[Note* the board agreed that an Open House with membership should be held in 2022 in order to get a sense of the range of ideas ski club members have about the renovation project.](#)

Received a call from an ATCO representative called to discuss the possible sale of the ATCO land parcel. ATCO has completed a real estate assessment of this land parcel. Discussions with ATCO will continue.

Written City of Whitehorse manager Mike GAU an e-mail about what can be done to extend the moratorium on claim staking within City of Whitehorse limits. He has not yet received a reply to his e-mail inquiry.

Completed some pre-reading received from Sue Meikle about the Governance workshop scheduled for April 28 and 30th.

Spoke with Gary Bailey of Kwanlin Koyotes and will be skiing the Kwanlin trails with Gary in the couple of weeks and learning about Gary's decades long involvement with cross country skiing.

Discussion and Decision Items

9. Mt. McIntyre Modernization Meeting

Jean Paul

A discussion about an Open House and other ways to engage membership will be held at the next board meeting.

10. Governance and Strategic Planning Workshop

Jean Paul

Thursday April 28th and Saturday, May 30th are still the planned dates for this workshop.

11. Covid -19 Mitigation Policy

With the Yukon Government moving towards relaxing many of the Covid-19 mitigation measures the board discuss the club's position for the rest of the ski season and decided the mask and vaccine policy will remain in effect however the saunas will be opened to a maximum of 4 people at a time. The Huts will remain closed for the remainder of the season as the ski trails historically see considerably less use after the end of March.

12. Policy Review

Adjourned until next meeting.

Adjournment: The chair adjourned the meeting at 8:20 pm

Next Board Meeting: Thursday, April 7th, 2022 at 7:00 pm via Zoom.