



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**
November 6th, 2018, 7:00 p.m.
Canada Games Centre Boardroom

MINUTES

ATTENDEES

Board Members

Dermot Flynn, President

Diane Billingsley, Vice
President

Craig Thur, Secretary

Adam Greenwood,
Treasurer

Marcus Waterreus, Director

Susan Tinevez, Director

Jonathan Kerr, Director

Club Management

Corinna Warren, Club Manager

Jan Polivka, Operations Manager

Regrets

Bill Curtis, Past President

Bengt Pettersson, Secretary

1. Call to Order

Prior to the call to order, Dermot, Jonathan, Adam, Marcus and Susan briefed Craig and Diane about a recent meeting with the Cross Country Yukon board of directors.

Dermot Flynn called the meeting to order at 8:10 pm.

2. Additions and Approval of Agenda

Agenda item 4 Policy Manual Revisions, **Agenda item 5** Father Mouchet Award, **Agenda item 7** Capital Plan and **Agenda item 12** Health and Safety were all deferred to the next board meeting.

3. Review and Approval of Minutes

The September 20th, 2018 Board Meeting Minutes were reviewed with no changes required.

Motion: to approve the September 26th, 2018 Meeting Minutes.
Moved by Diane Billingsley, Seconded by Marcus Waterreus. **Carried.**

Updates

6. Trail Development/V.A.S.T. Working Group Committee

Jan and Marcus reported that Grant Abbott has presented homologation options to Mike Norton and Al Maddox to address the course standards required by Cross Country Canada. Grant will have a revised homologation proposal ready for presentation soon.

Marcus recommended that Terms of Reference should be prepared for the committee.

Grant Abbott, Kathleen Wood and Jean Paul Molgat are currently on the committee.

Diane Billingsley put her name forward to sit on the committee.

Bengt Pettersson and Tom Ullyett were two former WCCSC board members whose names were proposed to chair the committee.

Yukon Environmental and Socio-economic Assessment Board (YESAB) approval will be required for the homologation work.

Note* V.A.S.T stands for Venue, Application, Stadium and Trails

Standing Items

8. Management Plan

Corinna prepared and sent out an information document for the board that listed the responsibilities of WCCSC managers and staff.

9. Financial Report

Corinna informed the board that Ordish and Ordish has not yet provided WCSC with the 2017/2018 financial report however it is expected that it will be ready later this month.

10. Club Manager's Report

Corinna provided a written report on November 4th and from that report the following was mentioned and discussed:

Memberships were at 1026 as of November 4th, 2018

The Ski S'cool program is full and will be coordinated by Phil Hoffman;
The Lynx program is full and will be coordinated by Raphaelle Couratin;

Jackrabbit and Bunnies has 10 children registered for the full season and 118 children registered for the winter season (January 2019 start date) and Ben Poudou will coordinate the program;

The Junior Development Program has 23 registrants and will be coordinated by Jan Downing and Ben Poudou.

Adult programming will be coordinated by Raphaelle Couratin and there will be various offerings during the ski season.

Craig made a motion "that the newly constructed hut be named the **Valley Ridge Memorial Hut** and that one of its uses be as commemorative location for contemplation and reflection." Diane seconded the motion and the board agreed that it will be communicated to membership that approved plaques can be affixed to the hut in memory of loved ones who have passed on.

A joint event will be held in December in cooperation with the Yukon Wildlife Preserve. WCCSC will provide a groomed track around the preserve and members and families will be encouraged to enjoy an afternoon of skiing there.

The United Way has contacted WCCSC about holding a fundraising event at the club this season.

The club will soon begin communicating a homologation project to membership.

WCCSC and Mount Sima will be offering 10% discounts on punch passes at either club if you are a member of the other club.

New materials, obstacles and equipment has been ordered for the stadium and families in particular will be encouraged to use the stadium when the equipment is set up on Tuesdays, Saturdays and Sundays.

In cooperation with CCY, a new Public Address system has been purchased and will soon be installed.

11. Operations Report

Jan prepared and circulated a written report via e-mail prior to the meeting.

Snow making has been happening and has been going well. The process has been more efficient than the 2016/2017 season due primarily to having the experience of having now done it once previously.

Discussion and Decision Items

13. Report on the meeting with CCY

Reported on at the beginning of the meeting.

14. Review of Trail Grooming Priorities

Tabled for next meeting.

15. Upper Valley Hut Naming

Completed in Agenda item 10 (Manager's Report).

16. AGM Continuation

Board members who intend on seeking re-election should send an e-mail to nomination coordinator Bengt Pettersson.

Corinna will send an e-mail to the membership reminding them of the AGM continuation.

17. Workshop with Sue Meikle_Is there still interest?

Adjourned this discussion until the first meeting of the new board

Adjournment: the meeting Chair adjourned the meeting at 09:20 pm.

Next Board Meeting: To be determined following the November 13th continuation of the 2018 AGM.