



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**
Wednesday, April 13th, 2022, 7:00 p.m.
Meeting held virtually via ZOOM

MINUTES

ATTENDEES

Board Members

Jean Paul Molgat, President
Craig Thur, Secretary
Stuart Hamilton, Director
Deb Higgins, Director

Sarah Murray, Vice-President
Leslie Gomm, Treasurer
Jan Downing, Director

Club Management

Ben Poudou, Club Manager
Jan Polivka, Operations Manager

Guests

Jon Parry and David Greer

1. Call to Order

Jean Paul called the meeting to order at 7:04 pm.

2. Approval and Additions to Agenda

Jean Paul requested two additions to the Agenda. A discussion about a date change for the Governance Workshop was added as Agenda item 14 and a discussion about the date of the 2022 AGM was added as Agenda item 15. All board members were in agreement to proceed with the amended Agenda. Carried.

3. Guest Presentation

Jon Parry and David Greer presented and discussed with the board some of their ideas for long term development of the WCCSC trails, stadium and facilities. Following the presentation and discussion the board was in agreement that functional planning for the long term needs of WCCSC is necessary. Jean Paul proposed to the board that at the next board meeting there should be a discussion about contracting an outside party to complete a **Functional Needs Assessment** for WCCSC long term planning purposes.

4. Review and approval of the draft Minutes from March 3rd, 2022

Review and approval of the draft Minutes from March 3rd, 2022. A few typos were corrected. Deb moved to approve. All in favour. Carried.

Updates

5. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021. The committees mentioned in these Minutes have been prioritized for 2022.*

Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Sue Johnson, Jan Polivka, Ben Poudou)

Leslie informed the board that the committee had met since the last board meeting and in response to the request for committee volunteers communicated via the ski club e-newsletter several experienced people had stated their interest in committee participation.

WCCSC By-laws Committee (Leslie Gomm and Sue Johnson)

Sue continues to work on this with the goal of having the work completed prior to the 2022 AGM.

Diversity and Inclusion Committee (Jan Downing, Deb Higgins and Ben Poudou)

Deb and Jan spoke about coaching training with the Aboriginal Sports Circle and that they encourage the WCCSC board to also participate in this training.

The committee will work towards preparing a Terms of Reference for review and approval however it will not likely be ready for the May 2022 board meeting as had been proposed at the March 3rd, 2022 board meeting.

Jean Paul informed the board of his observations at recent international skiing competitions in Canmore Alberta and that it was obvious to him that cross country skiing as a sport has a lot of work to do to increase diversity.

Standing Items

6. Financial Reporting

- Leslie Gomm

Leslie Gomm prepared a written report for the board and distributed it prior to the meeting.

Operating Revenue has exceeded the budgeted estimate by of approximately \$31 000.00 due primarily to stronger than anticipated membership sales.

With expenses less than their budgeted projections there is currently an Operating Surplus of approximately \$91 000.00 and a Net Surplus of approximately \$90 000.00.

Leslie, Jan downing and Jean Paul discussed that prior to the 2022/2023 ski season an MOU with CCY that includes leasing agreements should be drafted.

WCCSC credit cards have been obtained for Ben and Jan. Ben has a \$1000.00 limit and Jan has a \$2000.00 limit.

Leslie, Ben and Corinna will soon be working on the 2022/2023 budget for presentation to the board in late May or early June.

7. Club Manager's Report

Ben Poudou

A written report was prepared and provided to the board prior to the meeting.

WCCSC will be looking for program coordinators for next year. The proposed hiring of an assistant manager may also include ski school coordinator in the job description.

Ben will work on having an agreement with Yukon Ski Patrol for next season in place by July 2022.

8. Operations Manager's Report

Jan Polivka

Jan provided a written report in advance.

The older Pisten Bully broke down on the Ascent Trail and is still there. Parts have been ordered and the plan is to get it running and drive it back to the PB shed on April 19th or 20th.

Jan informed the board that this older Pisten Bully has had several issues this past winter and it is now planned that the 2022/2023 ski season will be the last season where this PB is used.

9. President's Report

Jean Paul

Jean Paul reported that since the last board meeting:

He met with Gary Bailey of Kwanlin Koyotes for discussion about the Kwanlin Koyotes program.

He sent another e-mail to City of Whitehorse manager Mike Gau about what is being done to extend the moratorium on claim staking within City of Whitehorse limits. He will draft a letter naming WCCSC, Contagious Mountain Biking Club (CMBC), the Disc Golf group, Elder Active, Athletics Yukon as partners who share similar interests about claim staking over the trail network.

He has not received a further update from an ATCO representative to discuss the possible sale of the ATCO land parcel.

He will be involved with the Budget planning for 2022/2023 readying a draft for board approval.

He will meet with the Human Resources committee following the Easter Weekend to review 2021/2022 and plan for 2022/2023.

Discussion and Decision Items

10. Motion for Lotteries Funding

Jan Downing

Jan Downing moved *“Be it resolved that the WCCSC board supports making an application to Lotteries Yukon for approximately \$60 000.00 for the purchase of an Alpina Super Class snow machine”*

The motion was seconded by Deb Higgins. All members of the board were in attendance at the meeting and supported the Motion. Motion carried.

11. Susan Tinevez Appreciation Event

Sue

Sue Johnson will organize a small event and notify the board about the date and time.

12. Letter of Complaint about Classic Ski Tracking

Jean Paul drafted a letter in response to Don Graham's letter. Board members reviewed the letter and no changes or suggestions were proposed.

13. Policy Review

Adjourned until next meeting.

14. Dates for the Governance Workshop/Training

Jean Paul proposed that this training be moved to the fall of 2022 soon after the AGM. The board was in agreement.

15. 2021/2022 AGM Date

Leslie will determine from WCCSC bookkeeper Corinna Warren and accounting firm Ordish and Ordish if moving the AGM from early October to mid September would allow for the required review of the WCCSC financials prior to the AGM.

Adjournment: The chair adjourned the meeting at 9:15 pm

Next Board Meeting: Wednesday, May 25th, 2022 at 7:00 pm.