



ANNUAL GENERAL MEETING

Wednesday, October 3rd, 2018
Wax Room

MINUTES OF THE MEETING

Prior to the commencement of the AGM, the Monique Waterreus Award presentation was made by Alain Masson. The recipient was Natalie Hynes who qualified for the Canadian Junior team for the third consecutive Year. Natalie's mother Elizabeth accepted the award on Natalie's behalf.

1. Call to Order

Dermot Flynn, President and Chair of this meeting, welcomed members and called the meeting to order at 7:17 pm. Approximately 40 members were in attendance.

2. Adoption of AGM Agenda

The Annual General Meeting (AGM) agenda was presented by Dermot Flynn.

Motion: "That the AGM agenda be adopted as presented."

Moved by Mary Whitley, seconded by Shauna Stikeman **CARRIED**

3. Approval of Minutes of the 2017 Annual General Meeting

Dermot Flynn presented the draft minutes from the 2017 AGM.

Motion: "That the minutes of the October 11, 2017 AGM be accepted as presented."

Moved by Alain Masson, seconded by Duchene Richard. **CARRIED**

4. Financial Report (Adam Greenwood, Treasurer)

4.1 2017/18 Financial Report

Corinna Warren presented the Club's Financial Report for the 2017/2018 fiscal year.

4.2 Dermot Flynn introduced a motion to request waiving the audit of the Club's financial statements, ending July 31st, 2018.

Motion: " The Whitehorse Cross Country Ski Club request the Registrar of Societies, pursuant to clause 9.(5) of the Regulations to the Societies Act, to exempt the Club from the requirement to have its financial statements for the fiscal year 2017-18 reviewed and signed by a professional accountant."

Moved by Mary Whitley, seconded by Thane Phillips. **CARRIED**

4.3 The 2018/19 Operating and Capital Budget

Corinna Warren presented the Club's Operating and Capital Budget for 2018/2019, which had been approved by the Board. Printed copies of the Operating and Capital Budget were available for members to review.



Questions arising from the approved Operating and Capital Budget:

Dan Reimer asked about upgrading trail lights with motion sensors. Corinna Warren and Jan Polivka informed the membership that environmental grants are applied for every year as part of the club's lighting project however replacement of the current lights is very expensive with several thousand dollars having to be spent on each light and light pole and therefore this project is one that has to be financed over many years.

Mary Whitley asked for examples of sponsorship and specific examples were provided by Corinna Warren.

Grant Abbot asked about equipment purchases for the upcoming year. Jan Polivka answered that there were no major purchases planned.

Jean Paul Molgat asked about building lease increases and our leasing agreement with the City of Whitehorse which does include reasonable cost increases each year was explained.

- 4.4 Dermot Flynn introduced a motion to change the fiscal year end from July 31st to June 30th. Giving the clubs professional accountant more time to complete the financial report in advance of the Annual General Meetings was explained as the primary reason for this change in fiscal year end.

Motion: "That the Whitehorse Cross Country Ski Club change its fiscal year end from July 31st to June 30th."

Moved by Jim Hawkins and seconded by Wendy Jickling. **CARRIED**

5. Special Resolution

5.1 Adoption of proposed new WCCSC Bylaws.

Past President Bill Curtis explained the numerous reasons for the proposed bylaw changes with the primary reason being that the numerous bylaws changes over the years had not resulted in a complete set of bylaws that can be effectively read and referenced when necessary to do so.

Pippa Lawson moved to adopt the proposed bylaws and Dan Reimer seconded however Leo Lane asked about the definition of a member which led to further discussion prompting Kevin McGillivray to point out that it was not clear in the proposed bylaws as to who has voting rights.

Pippa Lawson, Shauna Stikeman and Bill Curtis worked on amending the proposed bylaws to answer the question of who has voting rights.

Pippa Lawson read the proposed changes to the membership and there was agreement that the changes were sufficient to answer the questions of voting rights



that had been raised. Kevin McGillivray then introduced the motion to adopt the bylaws.

Motion: “That the Whitehorse Cross Country Ski Club membership pass the bylaws presented by the board as amended by members in good standing Pippa Lawson, Shauna Stikeman and Bill Curtis as read by Pippa Lawson to the members at the AGM.”

Moved by Thane Phillips and seconded by Shauna Stikeman.

6. Reports

6.1 President’s Report

Dermot Flynn informed the membership of the following:

There were 1300 ski club memberships sold in 2017/2018 and many ski passes were sold. Ski passes and rentals now contribute significantly to ski club revenue.

Dermot informed the membership that 93% of ski club expenses with the exception of major equipment purchases were paid from ski club revenue.

Facilities improvements included a new hut on the Upper Valley Ridge and the removal of the Fireweed Hut which had become a fire hazard.

Trail upgrade and homologation work had resulted in engaging Mike Norton to assess the trails so that WCCSC would not fall behind the necessary standard required to be able to host national events. The assessment will likely result in changes to parts of trails closest to the Mount McIntyre Recreation Centre as these are the trails currently used for races. Affected trails will be widened to 9 metres and it is probable that races will be run from the stadium to a ramp leading across Sumanik Drive with matting or snow in place for skiers to cross the road. This was proposed as a practical and inexpensive solution to the problem that the tunnel poses for race events.

Dermot informed the members present that the board had approved a report prepared by Mike Norton and is moving forward in cooperation with CCY to getting cost estimates completed.

Special mention was made of the WCCSC members who have achieved international success as Olympic and Paralympic athletes:

Dahria Beatty
Knut Johnsgaard
Emily Nishikawa
Graham Nishikawa



6.2 Club Manager's Report

Club manager Corinna Warren presented the Club Manager's report and she provided a written reports for membership to review. Highlights include: Two Full time employees Ben Poudou and Raphaelle Couratin will be running WCCSC programs and working at the Ski Base and seasonal employee Phil Hoffman will be returning to run the Ski S'cool program.

Corinna Warren thanked WCCSC sponsors Coast Mountain Sports, Subway, Chocolate Claim, Stantec and Dan Shier.

Last year there were 150+ children enrolled in the Bunny and Jackrabbit programs and 40 children and youth who participated in the Lynx program.

The 2017 Free Ski Day drew over 160 new skiers to the club.

The Yukon Ski Marathon was a successful event.

Easy Like Sunday Harvey's Hut hosting was very popular and the 2018/2019 ski season will see this event expanded to include the Upper Valley Ridge Hut.

Questions

Aisha Montgomery asked about the decision not to hire CCY squad kids and Corinna answered that there was a prohibitive availability issue when the squads were competing and travelling that made hiring staff that did not have these commitments better or the operation of the ski base.

6.3 Operation Manager's Report

Jan Polivka presented the Operations' Manager's Report and provided a written copy. Highlights included:

A Capital Plan that he and Adam Greenwood have developed and continue to assess.

The 2017/2018 ski season was a long one with the first grooming in 2017 being on October 16th and the trails were groomed last on April 29th, 2018

Improvements were made to the Skyline Trail thanks to three weeks of volunteer work by Kirk Potter. Thank-you! Kirk.

The Upper Valley Hut was completed thanks to the involvement of the youth Achievement Centre.



There is also a new kiosk in the dog parking lot and some new picnic tables at the facility.

The old wooden shed beside the Pisten Bully garage was removed and a sea can put in its place.

Jan Polivka thanked the City of Whitehorse and CMBC for their partnership with the single track mountain biking trails that are used for winter fat biking.

Questions

Pippa Lawson asked about volunteer work on the trails and Jan answered that it occurs mostly in the fall but the heavy trail work is done by equipment that must be hired or used by an experienced operator.

7. Election of Executive & Directors

Bill Curtis presided over the elections. The following nominations were approved by acclamation for the 2017/18 year:

President Dermot Flynn
Vice-President
Treasurer
Secretary
Directors

Past President

After Dermot Flynn was acclaimed as president it became apparent that there would be an election for some of the remaining positions. Leo Lane, Kevin MacGillivray and Jean Paul Molgat said they were interested in running for positions on the board. Diane Billingsley and Susan Tinevez removed their names from the nomination list however a lack of clarity based on the approval of the new bylaws and a discussion about the number of directors the club could have resulted in the meeting being adjourned for continuation at a date to be announced to the membership. The purpose of the next meeting will be for the purpose of electing the remaining members of the board of directors

8. Adjournment of AGM

Motion: Mary Whitley moved that the meeting be adjourned at 9:30pm.

Attachments:

1: President's Report



- 2: Club Managers Report
- 3: Operations Manager Report
- 4: Proposal to Adopt new Bylaws

ANNUAL GENERAL MEETING CONTINUATION

Tuesday, November 20th, 2018
Wax Room

MINUTES OF THE MEETING

The sole purpose of the AGM continuation was to elect a board of directors other than WCCSC president Dermot Flynn who was acclaimed at the AGM on October 3rd, 2018.

Tom Ulyett was present as the supervisor of the election.

Dermot Flynn called the election to order at 7:03 pm.

Dermot Flynn reminded the membership that as an adjourned meeting the only business that could be carried out was the continuation of the 1st meeting therefore the election was the only Agenda item.

Bengt Pettersson was introduced as the nominating committee.

Bengt Pettersson and Mary Whitley were appointed to serve as ballot counters.

Dermot announced that he had borrowed voting procedures for the 'Elder Active Society' and copies of these rules were both made available to the gathered membership and explained by Dermot Flynn.

There were over 30 members present and therefore Tom Ulyett announced that there was a quorum.

Vice President: Diane Billingsley and Jonathan Kerr both offered oral reasons why they wished to be Vice President. **Jonathan Kerr** was elected.

Treasurer: **Adam Greenwood** was acclaimed.

Secretary: **Craig Thur** was acclaimed

Directors: Diane Billingsley, Annett Kralisch, Aisha Montgomery, Susan Tinevez and Marcus Waterreus all spoke about why they wished to be on the board.



According to the current WCCSC bylaws only 3 Directors could be elected. **Aisha Montgomery, Susan Tinevez and Marcus Waterreus** were elected as Directors.

A motion to destroy the ballots was made by Claude Chabot and seconded by Beth Hawkins.

Hayley Henderson moved to adjourn the AGM Board of Directors election at 8:02 pm.

Attachments:

Procedure for Election