



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
Thursday, January 20<sup>th</sup>, 2022, 7:00 p.m.  
Meeting held virtually via ZOOM

**MINUTES**

**ATTENDEES**

**Board Members**

Jean Paul Molgat, President  
Craig Thur, Secretary  
Deb Higgins, Director  
Sue Johnson, Director

Sarah Murray, Vice-President  
Leslie Gomm, Treasurer  
Stuart Hamilton, Director  
Jan Downing, Director

**Club Management**

Ben Poudou, Club Manager  
Jan Polivka, Operations Manager

**1. Call to Order**

Jean Paul called the meeting to order at 7:07 pm.

**2. Approval and Additions to Agenda**

Jan Polivka request that a Sherpa (a large snowmobile designed to groom trails) be added to the Agenda as item 11.

Jean Paul requested the addition of item 12, WCCSC Vaccination Policy.

Stuart Hamilton moved to approve the Agenda with item 11 and 12 added. All in favour. Carried.

**3. Review and approval of the draft Minutes from December 9<sup>th</sup>, 2021**

Review and approval of the draft Minutes from December 9<sup>th</sup>, 2021. Deb Higgins moved to approve. All in favour. Carried.

## **Updates**

### **4. Board Committee Updates**

*Note\* During the Strategic Planning Implementation meeting on Thursday, December 17<sup>th</sup>, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021.*

#### **Climate Change Committee (Jean Paul Molgat, Leslie Gomm, Jan Downing, Jan Polivka, Ben Poudou)**

The committee met on 2022-01-20 and had initial discussions about WCCSC reducing its footprint and the risks climate change and extreme weather may bring to WCCSC operations. The committee will meet again in 2 weeks to establish a Terms of Reference for presentation and approval by the WCCSC board of directors. It is anticipated that WCCSC will have to hire a consultant to assist with this WCCSC priority.

Sue Johnson volunteered to join this committee.

#### **WCCSC By-laws Committee (Leslie Gomm and Sue Johnson)**

Sue has begun work on this and has sent her draft to Leslie for review. They will meet again next week. Sue and Leslie will also contact Corinna Warren who has knowledge of the financial reporting obligations set out in the new Societies Act.

#### **Inclusion Committee (Jan Downing, Ben Poudou)**

Jan distributed an e-mail to board members with information about inclusivity awareness.

The Inclusion Committee will draft Terms of Reference for presentation to the board.

Jan Downing and Deb Higgins will review the current draft of the WCCSC diversity and inclusion survey.

Deb Higgins volunteered to join this committee.

## **Standing Items**

### **5. Financial Reporting**

**- Leslie Gomm**

Leslie Gomm prepared a written report for the board.

Membership revenue is already higher than what was budgeted and the club's financial position remains strong.

WCCSC managers can obtain a credit card with a \$3000.00 limit from First Nations Bank of Canada since we have a Term Deposit with FNB.

Jean Paul requested an interim balance sheet that the board can review every second meeting. Lelise said she will prepare one.

## **6. Club Manager's Report**

**Ben Poudou**

A written report was provided.

Ben reported that in response to the temporary suspension of organized indoor youth activities due to COVID-19 mitigation rules, Brian Horton has organized additional ski groups for youth who are presently seeking an alternative activity to their primary sport.

Ben informed the board that he is confident that WCCSC can accommodate a surge in trail usage while other activities are suspended and more people may take to the trails for exercise.

## **7. Operations Manager's Report**

**Jan Polivka**

Jan provided a written report.

Another building will be required in the future to house the new Pisten Bully to alleviate a shortage of space in the current shed. Jan proposed that this can be part of the discussions to be held with the City of Whitehorse while they are deciding how to renovate and modernize the Mt. McIntyre complex and a new building is likely five years from now. These discussions should be held in advance of the WCCSC and City of Whitehorse lease renewal for the Mt. McIntyre buildings.

The new Pisten Bully is wider and cannot groom the Lower Valley, Ascent/Descent Trail and the Skyline Trail.

In January the old Pisten Bully required unexpected repair and was not able to groom these trails. The Descent Trail is currently hazardous and it is currently safer to ski up the Descent Trail and down the Ascent Trail. WCCSC will make efforts to make members and users aware that the Descent Trail is a multi-use trail and the Ascent Trail is a two-way trail.

A new Sherpa grooming machine will be required next year at a cost of about \$60 000.00. The funding application for a Sherpa purchase will need to be completed and submitted by April 2022.

## **8. President's Report**

**Jean Paul**

Jean Paul provided a detailed written report.

Jean Paul will prepare letter for the Ski Patrol that expresses support and appreciation for the work the Ski Patrol does but also communicates that WCCSC has a vision for a more responsive and professional Ski Patrol on WCCSC trails.

**The President's Report is attached as Appendix 'A'**

## **Discussion and Decision Items**

### **9. City of Whitehorse Volunteer of the Year Award**

**Jean Paul**

Marcus Waterreus was nominated as a former board members and current groomer and new trail planner.

### **10. Governance and Strategic Planning Workshop**

**Jean Paul**

Jean Paul provided board members with a written copy of Sue Meikle's contract proposal to deliver a training workshop.

Jean Paul will request a more detailed and itemized workshop proposal from *Sue Meikle Consulting*.

Jean Paul put forward a motion to "proceed with the contract proposal prepared by Sue Meikle with additional detail added". A majority of the board voted in favour of the motion.

### **11. Sherpa (snowmobile) Purchase**

**Jan Polivka**

A new Sherpa grooming machine will be required next year at a cost of about \$60 000.00. It is expected that 90% of the purchase price can be obtained through an Application to Yukon Lotteries. The funding application will need to be completed and submitted by April 2022.

### **12. Vaccination Policy**

The current policy does not include staff, volunteers and event participants and therefore additional clarification was required. Jena Paul present amended policy to the board and following a few minor suggestions/corrections Deb Higgins moved to adopt the policy as amended. All in favour. Carried.

**Adjournment:** The chair adjourned the meeting at 9:20 pm

**Next Board Meeting:** Thursday, February 10<sup>th</sup>, 2022 at 7:00 pm via Zoom.