



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
March 5<sup>th</sup>, 2019, 7:00 pm  
Canada Games Centre Boardroom

**MINUTES**

**ATTENDEES**

**Board Members**

Dermot Flynn, President

Craig Thur, Secretary

Susan Tinevez, Director

Adam Greenwood, Treasurer

Marcus Waterreus, Director

Jonathan Kerr, VP

**Regrets**

Aisha Montgomery, Director

**Club Management**

Corinna Warren, Club Manager

Jan Polivka, Operations

**Guests**

Grant Abbott and Jean Paul  
Molgat from the VAST  
committee.

**1. Call to Order**

Dermot Flynn called the meeting to order at 7:04 pm.

**2. Additions and Approval of Agenda**

There were not any additions to the Agenda.

### **3. Review and Approval of Minutes**

Acceptance of the February 5<sup>th</sup> 2019, 2019 board meeting Minutes was moved by Adam Greenwood and seconded by Craig THUR.

Acceptance of the February 19<sup>th</sup> board meeting Minutes was moved by Susan Tinevez and seconded by Marcus Waterreus.

### **Updates**

#### **4. Trail Development/V.A.S.T Working Group**

Grant Abbott and Jean Paul Molgat updated the board with their final report about the homologation work budget.

The ski club will not be able to count the time that staff contributes to the project as an in kind contribution.

The project can be spread over 2 years without re-application.

Jean Paul Molgat reviewed the individual project costs with the board as per the written documents he submitted for the board's review and the cash flow graphs for both 2019/2020 and 2020/2021 were analyzed.

Grant Abbot informed the board that the proposed purchase of the Neveplast matting to go over Sumanik Drive will wait until 2020 because Grant want to obtain some of the hardware required for installation so that he and others can inspect it to make certain the matting can be installed at the proposed location.

Grant said that the funding for the Neveplast matting will still be applied for but the purchase will be delayed.

Susan Tinevez wished it be put on record that she has concerns about this purchase because it will only be used for races once every few years.

Susan Tinevez also stressed and wished that it be noted on the record that project management will be essential to the success of this project. Adam Greenwood has offered to assist with the drafting of the agreement with contractors and assist in the oversight of the administration of the contract.

Grant and Jean Paul were advised that the contractors should be notified that their contacts are contingent on Community Development Fund money being awarded.

#### **5. 2021 National Bid**

Jean Paul Molgat provided this update.

Use of the Canada Games Centre for the banquet will be sought.

The Native Hockey Tournament will agree to move the tournament if it is in conflict with the Nationals event due to the limited supply of hotel rooms in the city.

Susan Tinevez initiated a discussion about bidding for the 2021 Nationals when the ski club is already committed and required to host the 2020 Arctic Winter Games. Susan stressed that this is a big volunteer commitment in successive years.

As a result of the ensuing discussion Susan agreed to liaise with Corinna Warren to organize a meeting of all those who have key roles to play in deciding whether or not there is enough volunteer interest for hosting the Ski Nationals in 2021. This meeting will take place before the end of March, 2019 so that Jean Paul Molgat has sufficient time to prepare a 2021 bid by the end of April 2019 if the decision of the board is to bid for the 2021 Ski Nationals.

## **6. Yukon Ski Marathon**

Susan Tinevez updated the board about the event. There were 176 total registered participants.

Those who registered for the 50 km event found it to be a difficult ski but all who started finished.

The event is becoming easier to organize each year as there is carry over experience for the organizing committee.

There were many positive comments conveyed to the organizers.

27 skiers from Juneau came and told organizers that they had a great time.

The organizing committee will be meeting to more formally evaluate the event.

## **Standing Items**

### **7. Financial Report**

Adam Greenwood reported to the board that he is still forecasting that there will be a deficit this season as was budgeted however a strong spring in day pass sales may result in a surplus being achieved.

### **8. Club Manager's Report**

Corinna Warren informed the board that the City of Whitehorse grant application was due soon and a motion was required:

Motion made by Craig Thur *“that the board accepts the applications and authorizes Dermot Flynn, President and Adam Greenwood, Treasurer to sign and submit the financial application for a total of \$20 000.00 on behalf of the ski club.”* This was seconded by Susan Tinevez and carried with all in favour.

## **9. Operations Report**

A written report was submitted by Operations Manager Jan Polivka.

There are some equipment repairs required which are mostly attributable to wear and tear because of low snow conditions early in the season.

## **10. Health and Safety**

Jonathan Kerr updated the board that the city of Whitehorse still plans on connecting the Mount McIntyre Recreation centre to the Canada Games Centre by a set of stairs. Jonathan will stay involved in the progression of this as the ski club is interested in having input about the design and location of the stairs.

## **11. Arctic Winter Games**

Susan Tinevez met with Chief of Race Claude Chabot and reported the following:

Chief of course is Scott Puskas  
Chief of stadium is currently vacant  
Chief of marshals is vacant  
Chief of volunteers is Mia Lee  
Secretary is Susan Tinevez  
Sport Chair is Jan Horton

Tracey BILSKY is the AWG event organizer and Jason Bilsky is in charge of sponsorships.

The AWG cross country skiing events are scheduled for March 15<sup>th</sup> through 21<sup>st</sup> 2020.

There will be 7 teams and 24 athletes per team.

The current waxing facilities are adequate.

The budget includes \$15 000.00 for snow making.

Claude is advocating that there be quality food and refreshments for the approximately 130 volunteers who will be required.

The stairs to the stadium for the Mount McIntyre Recreation Centre has again been identified as a safety issue.

Trail closures for the AWG races will only be required during the racing days and during the actual events therefore there is minimal impact for the club's recreational skiers.

Grant Abbott informed Susan Tinevez and the ski club board that new signage for the races will likely be necessary.

12. Workshop with Sue Meikle?

Having a half day session in June 2019 was agreed upon by the board.

**Adjournment:** the Chair adjourned the meeting at 9:15 pm.

**Next Board Meeting:** March 26<sup>th</sup>, 2019 at 7:00 pm at a CGC boardroom pending the date of the meeting to discuss submitting a bid for the 2021 Ski Nationals.