



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**

Wednesday, June 21st, 2023, 7:00 p.m.
Meeting held in the WCCSC waxroom

MINUTES

ATTENDEES

Board Members Present

Jean Paul Molgat, President
Craig Thur, Secretary
Chad Walasek, Director

Leslie Gomm, Treasurer
Deb Gohl, Director
Heather O'Mara, Director

Regrets

Sarah Murray, Vice President
Jan Downing, Director
Deb Higgins, Director

Club Management Present

Ben Poudou, Club Manager

Regrets

Jan Polivka, Operations Manager

1. Call to Order

Jean Paul called the meeting to order at 7:10 pm.

2. Approval and Additions to Agenda

Jean Paul added the following four items to the draft Agenda:

- Item 11: Representation on CCY Board of Directors;
- Item 12: Functional Planning Funding;
- Item 13: Letter of Support for Alaska Highway underpass;
- Item 14: Board Commitments for 2023-2024

Leslie moved to approve the Agenda and all board members present were in favour. Carried.

3. Review and approval of the draft Minutes from May 3rd, 2023

Review and approval of the draft Minutes from May 3rd, 2023.

Deb moved to approve the draft Minutes. All in favour. Approved by consensus. Carried.

Updates

4. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021 and 2022. The committees mentioned in these Minutes have been prioritized to continue in 2023.*

Diversity and Inclusion Committee (Jan Downing, Deb Higgins, Heather O'Mara and Ben Poudou)

The committee has been re-named **READI Committee** for Reconciliation, Equity, Accessibility, Diversity and Inclusion.

Heather O'Mara informed the board that the committee will let the three consultants know that the proposals received are still being considered as the committee explores potential sources of funding. There was agreement between the committee and the board that the three proposals received from consultants SMRT Pop Ups, Aasman Design and Teresa Earle Communications were at a higher cost that they had expected and if alternative funding sources exist for this type of work then applications for this funding should be made.

If membership is to be surveyed about rebranding WCCSC this will occur in November 2023.

Climate Change Committee (Jean Paul Molgat, Leslie Gomm)

Leslie Gomm informed the board that scheduling difficulties with committee members has been a challenge so the committee will be working remotely to prepare a matrix over the next few months

that can be posted on the WCCSC website to garner member comments and input working towards an open house member engagement session around the time of the AGM in September.

Human Resources Committee (Jean Paul Molgat, Sarah Murray, Chad Walasek, Leslie Gomm)

Jean Paul reported that he had met with managers Ben and Jan and they are both content in their jobs and with their employer. Jean Paul mentioned that wages will be reviewed again in the spring of 2023-2024.

Land Tenure Committee (Jean Paul and Bengt Pettersson)

Jean Paul spoke with Bill Cullen of ATCO inquiring about if there had been a change in ATCO's plan for their parcel of land and if there may be plans for more development where the Pierre Harvey trails are located. Bill told Jean Paul that any land assessment work that is currently being done is likely being done for information purposes and not because ATCO has any plans to develop the parcel of land. Bill Cullen is currently away but Jean Paul expects to speak with him again later this summer.

Ben also updated the board that Arctic Backhoe uses the gravel pit between the end of the Copper Trail, the 'New Trail' and the Copper Haul Road. Flags have been staked quite close to the ski trails. Jan Polivka has spoken with the Arctic Backhoe folks and will provide an update at the next meeting.

Major Competitions and Events Committee

Ben informed the board that Whitehorse has been asked to host the 2026 Arctic Winter Games. The games were originally scheduled for Russia but because of political sanctions a new host is needed. Yellowknife has said no to hosting. Whitehorse will have to accept or decline in the next few months.

5. Pisten Bullys_Sale and Purchase

Jean Paul, Ben and Leslie informed the board that WCCSC sold the 2012 Pisten Bully for **\$138 272.00** and ordered the new Pisten Bully.

Standing Items

6. Financial Reporting

Leslie Gomm

Leslie has been away and had to spend her available time reviewing the draft 2023-2024 WCCSC Budget so a financial report has not been prepared. With WCCSC's year end on June 30th, the financial report presented at the next board meeting will be for the entire 2022-2023 fiscal year.

7. Manager's Report

Ben Poudou

Ben provided a written report in advance of the meeting.

Ben presented and explained the current architects plan for Mt. McIntyre renovations to the board. The north entrance door will be removed and a wall constructed which will allow for office expansion. The two entrances to the chalet for skiers will be the double doors on the east side and the west side main entrance to Mt. McIntyre complex. The plans have not yet been approved by the city so Ben thinks it is most realistic to expect that work will not begin until the spring of 2023-2024. The work will likely not start before September.

Ben presented the year end survey results to the board. Overall most people are satisfied or very satisfied with their WCCSC experience.

8. Operations Manager's Report

Jan Polivka

Jan was not at the meeting however Ben informed the board of two operational items;

The new Pisten Bully was ordered and is expected to arrive at the club in mid to late September or in October.

Summer work plans include new outhouses near the huts.

9. President's Report

Jean Paul

Jean Paul prepared and shared a 'Key Points' document that he prepared in advance of a meeting with Whitehorse mayor Laura Cabott. Jean Paul will be requesting to meet with mayor Cabott in the next month or two to provide her with information about WCCSC, our role in the community as well as our successes and challenges.

After his meeting with mayor Cabott, Jean Paul will request to meet with Yukon government ministers of the Environment and Sport and Culture.

Discussion and Decision Items

10. Budget Approval for 2023-2024

Leslie

Leslie present the draft 2023/2024 Budget and went over each line item with the board while providing a rationale for the budgeted estimate.

Draft budget brief summary:

Total Revenue \$891 072.00

Total Expenses \$726 850.00

Operating Surplus \$164 222.00

Total Capital Expenditures \$426 297.00

Total Capital Funding \$145 000.00

Net Deficit after Capital Funding -\$117 075.00

Heather moved to approve the draft budget. All in favour. Carried by consensus.

11. WCCSC Representation on the CCY Board of Directors

Jean Paul

Cross County Yukon has informed WCCSC that they are receptive to having two members of the WCCSC Board of Directors sit on the CCY board.

Jean Paul proposed that the President and Vice-President of WCCSC **or** their appointed delegates be appointed to the CCY Board of Directors. This will allow some flexibility for the WCCSC board to have representation at CCY board meetings. Leslie offered the following motion: “The President and Vice-President of WCCSC **or** their delegates from the WCCSC board be designated as CCY board members for 2023-2024”. The WCCSC approved this motion by consensus.

12. Functional Planning Funding

Jean Paul

Jean Paul informed the board that the spring of 2023 CDF application was not successful however CDF has encouraged WCCSC to resubmit the application for the July 15th, 2023 intake where it will be considered again. The application can be submitted as it currently is drafted. WCCSC should receive a decision from CDF by the end of August.

13. Letter of Support for an Alaska Highway Underpass

WCCSC has been asked to provide a letter of support for an underpass beneath the Alaska Highway. As proposed this underpass would be primarily for residents of Takhini North to safely cross the highway while walking or riding bikes. The club is in favour of some manner of safe crossing of the Alaska Highway for those travelling by foot or bike and the club will provide a letter of support. A consultant from Vancouver will begin a feasibility study in late June or early July.

14. Board Commitments for 2023-2024

Jean Paul asked board members to give some thought prior to the next board meeting to staying on the WCCSC board for the 2023-2024 season.

Adjournment: The chair adjourned the meeting at 9:15 pm

Next Meeting: Wednesday, August 23rd, 2023 at 7:00 pm at the wax room.