



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**
Wednesday, May 3rd, 2023, 7:00 p.m.
Meeting held virtually via Google Meet

MINUTES

ATTENDEES

Board Members Present

Jean Paul Molgat, President
Craig Thur, Secretary
Deb Higgins, Director
Jan Downing, Director

Sarah Murray, Vice President
Leslie Gomm, Treasurer
Heather O'Mara, Director
Deb Gohl, Director

Regrets

Chad Walasek, Director

Club Management Present

Jan Polivka, Operations Manager

Regrets

Ben Poudou, Club Manager

1. Call to Order

Jean Paul called the meeting to order at 7:19 pm.

2. Approval and Additions to Agenda

Jan Downing moved to approve the Agenda and all board members present were in favour.
Carried.

3. Guest and Discussion_ Upcoming Meeting with Cross Country Yukon

Brian Horton was invited and joined the board meeting for this discussion

The WCCSC board and Brian Horton discussed Cross Country Yukon's current Strategic Planning process and what WCCSC should bring forward to the 'high level' discussions about that process.

Nordiq Canada has recently updated their Strategic Plan which they have called *We Believe 2030* It includes mandates such as diversity and inclusion that go well beyond producing high level athletes however as Brian Horton pointed out the majority of the funding goes and will continue to go towards producing elite athletes and success at international competitions.

There was agreement within the WCCSC board that CCY does not clearly define their role beyond high level athletic development.

There was also agreement that the current draft CCY Strategic Plan is not very clear and perhaps CCY should be encouraged to slow down their Strategic Planning work and engage in more collaboration with WCCSC on committees and perhaps quarterly joint meetings and that by doing this their Strategic Planning vision may benefit.

There was also agreement that the WCCSC/CCY meeting scheduled for Saturday, May 6th, 2023 should be for board members only and not employees. Jean Paul will make this suggestion to CCY President Mattias Purdon.

4. Review and approval of the draft Minutes from April 5th, 2023

Review and approval of the draft Minutes from April 5th, 2023.

Deb Higgins moved to approve the draft Minutes and all board members were in favour. Carried.

Updates

5. Board Committee Updates

Note During the Strategic Planning Implementation meeting on Thursday, December 17th, 2020 the board members leading the **Strategic Plan Action Items** for 2021 were determined and initiated. A majority of these Strategic Plan Action Items were progressed and several were completed in 2021 and 2022. The committees mentioned in these Minutes have been prioritized to continue in 2023 .*

Diversity and Inclusion Committee (Jan Downing, Deb Higgins, Heather O'Mara and Ben Poudou)

The committee has been named **RIDEA Committee** for Reconciliation, Inclusion, Diversity, Equity and Accessibility.

Jan Downing, Deb Higgins and Heather O'Mara informed the board that they have each committed to working on specific aspects of the project that they will bring to the board during the summer.

The committee felt that the three proposals received from consultants SMRT Pop Ups, Aasman Design and Teresa Earle Communications were all higher cost that they had expected and they feel that if alternative funding sources exist for this type of work then it should likely be sought.

Jena Paul mentioned that Nordiq Canada has money available to fund inclusion and diversity programming so it may be worth making an inquiry with them.

If membership is to be surveyed about rebranding WCCSC this will occur in November 2023.

Climate Change Committee (Jean Paul Molgat, Leslie Gomm)

Leslie Gomm informed the board that scheduling difficulties with committee members has been a challenge so the committee will be working remotely to prepare a matrix over the next few months that can be posted on the WCCSC website to garner member comments and input working towards an open house member engagement session around the time of the AGM in September.

Human Resources Committee (Jean Paul Molgat, Sarah Murray, Chad Walasek, Leslie Gomm)

No Updates.

Land Tenure Committee (Jean Paul and Bengt Pettersson)

Jean Paul sent an e-mail to Bill Cullen of ATCO inquiring about if there had been a change in ATCO's plan for their parcel of land and if there may be plans for more development where the Pierre Harvey trails are located. Bill Cullen is currently away but Jean Paul expects to hear back from him by late June.

Major Competitions and Events Committee

No Updates.

Standing Items

6. Financial Reporting

Leslie Gomm

In advance of the meeting Leslie prepared a WCCSC Financial Report to Board as of the end of April 2023. No concerns that required discussion. With two months left in the fiscal year the club remains in a strong financial position.

For the 2022/2023 fiscal year Revenue is currently about \$67 000.00 over the Budgeted Revenue and Expenses are about \$97 000.00 less than Budgeted Expenses.

BMO Business Account Balance as of April 30th, 2023 = \$246 277.21
First Nations Bank Term Deposit = \$125 000.00
BMO Savings Account = \$50 000.00

7. Manager's Report

Ben Poudou

Ben is away and did not attend the meeting however he provided a written report.

The highlights of his report were...

Brian, Christine and Phil are coming back as JDP, Adult and Ski School program Coordinators.

Marie Emmanuelle is not returning. She had a full time seasonal position in charge of the all under 12 youth ski program. Ben would like to keep this position and find a new person to run it.

Charlotte is not returning as assistant manager. Ben will advertise to hire someone.

The Mt. McIntyre renovations will not start before September. By September the city may have a timeline for when they will be starting major work which will determine whether or not WCCSC can operate out of the chalet during the entire 2023/2024 ski season..

The new Strategic Plan for 2023/25 is edited and will be printed by the end of May.

The recognition wall with plaques, photographs etc... is a project for this summer.

8. Operations Manager's Report

Jan Polivka

Jan provided a written report in advance.

Operations have been going well and season ending tasks are underway.

Summer work plans include a new outhouse for Harvey's Hut.

The 2012 Pisten Bully has been advertised for sale.

9. President's Report

Jean Paul

As discussed in previous meetings, Jean Paul submitted the application to the Community Development Fund for \$20 001.00 for WCCSC to hire a contractor for the purpose of functional planning for the ski stadium and WCCSC structures around the stadium and Mt. McIntyre site. This application will go to the May 15th, 2023 CDF intake for consideration. Jean Paul informed the board that if the funding is approved there may be work required over the summer from a technical committee to provide information to the consultant.

Discussion and Decision Items

10. Ukranian Youth Biathlon Support

Leslie

Leslie sent an invitation to Sylvia Gibson to attend a future board meeting to share information about a youth Biathlon program in the town of Khust in western Ukraine and their need for financial support.

11. Pisten Bully Purchase

Jan Downing

The following is a summary of the discussion about how WCCSC could purchase a new Pisten Bully:

\$140 000.00 from Yukon Lotteries funding;
\$120 000.00 from the sale of the 2012 Pisten Bully;
\$34 800.00 from **unused** 2022/2023 budgeted expenses for trail maintenance and lighting;
\$33 000.00 down payment already made by WCCSC to ensure the 2022 price for a new PB;

\$47 000.00 is therefore the approximate amount remaining that would have to come from WCCSC savings/reserves.

Leslie informed the board that WCCSC does have reserve fund money allocated for equipment purchase and can afford to spend \$50 000.00 on the purchase of a new Pisten Bully if the 2012 PB is sold by September when a new PB would be shipped and paid for in full.

Pisen Bully grooming is essential for the ski club to provide reliably high quality trails.

Jean Paul moved that;

“WCCSC make an unbudgeted expenditure for up to \$50 000.00 for the purchase of a new Pisten Bully with the money to come from our BMO savings account and the reallocation of \$34 800.00 from the current fiscal year's budget for the purchase of a new Pisten Bully. Jan Polivka is authorized to sign the acceptance order for the new PB and to sell the 2021 Pisten Bully at market price”.

The motion was approved by consensus. Carried.

12. Human Resources Committee

Jean Paul

In Camera Discussion regarding wage increases and bonuses for the WCCSC managers and book keeper.

Adjournment: The chair adjourned the meeting at 9:20 pm

Next Meeting: Wednesday, June 21st, 2023 at 7:00 pm at the waxroom.