



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
Thursday, November 5<sup>th</sup>, 2020, 7:00 p.m.  
Takhini Arena Mezzanine

**MINUTES**

**ATTENDEES**

**Board Members**

Jean Paul Molgat, President  
Craig Thur, Secretary  
Jan Downing, Director  
Stuart Hamilton, Director  
Leslie Gomm, Director

Jonathan Kerr, Vice-President  
Adam Greenwood, Treasurer  
Julie McVicar, Director  
Sarah Murray, Director  
Jan Horton, Director

**Club Management**

Jan Polivka, Operations

Ben Poudou, Club Manager

**Regrets**

Dermot Flynn, Past President

Guest

Jeff O'Farrell, City of Whitehorse Director of Community Recreation

**1. Call to Order**

Jean Paul called the meeting to order at 7:06 pm.

**2. Approval and Additions to Agenda**

Jan Downing moved to adopt the agenda as presented. Leslie seconded.

All in favour. Carried.

### **3. City of Whitehorse Recreation Director Presentation/Discussion**

**Jeff O'Farrell attend the meeting for approximately 30 minutes and informed the board of the following:**

- **The City of Whitehorse has aging infrastructure. For example, Takhini Arena was built in the mid 1980s and the Mt. McIntyre Recreation Centre was built in 1981 with the Curling Club rink added in 1984;**
- **Infrastructure renewal is a City of Whitehorse priority;**
- **Large Capital Projects mostly come from external funding, sometimes from Territorial Government funding but usually the from Federal Government infrastructure funding;**
- **All potential projects are only conceptual at present;**
- **The 2027 Canada Winter Games will be a factor for a Legacy Project;**
- **The estimate for a Mt. McIntyre Recreation Centre renewal project is 8.7 million dollars and is one of the top 10 priorities for the City of Whitehorse;**
- **Full exterior and interior renovations have been discussed for Mt. McIntyre and \$700 000.00 has been provisionally budgeted for 2021 for design expenditures;**
- **Earliest possible construction would be 2022;**
- **There is no plan for a larger building but possible outbuilding construction is possible;**
- **Another project that has been discussed is a closed overpass/walkway linking the Canada Games Centre with Mt. McIntyre;**
- **Design money for such a walkway has been provisionally identified for 2022 with the earliest possible construction being in 2023;**
- **Outbuilding consolidation for the Mt. McIntyre complex has also been discussed. This outbuilding would be intended to suit user group needs;**
- **Design money for an outbuilding has been provisionally identified for 2020 with earliest possible construction occurring in 2023.**
- **WCCSC is encouraged to contribute to the discussion and planning for the Capital Projects affecting the Mt. McIntyre Recreation Complex area.**

### **4. Review and approval of the draft Minutes from September 28<sup>th</sup> 2020**

Review and approval of the draft minutes from September 28<sup>th</sup>, 2020. One typographical error corrected. Moved by Julie and seconded by Adam. All in favour. Carried.

## **Updates**

### **5. Brief Orientation**

Everyone discussed their personal motivation for being involved on the board.

## **6. Major Event Volunteer ‘Inventory’**

**- Jonathan**

This item is to remain on future Agendas.

Jonathan informed new board members that in order for WCCSC and CCY to submit a strong bid for future Ski National competitions our volunteer capability needs to be ‘inventoried’.

Though WCCSC is not likely to be hosting a major event until 2023 at the earliest, knowing who is capable and willing to make significant volunteer commitments is essential to the planning of a successful event.

If there is to be a WCCSC bid for the 2023 Ski Nationals it will have to be submitted by the end of June 2021.

CCY is responsible for development of officials and a strong relationship between WSCC and CCY for major event hosting is important.

## **7. Policy Governance committee**

**- Jean Paul**

Jean Paul explained that the committee is drafting policies that cover board governance and operations.

The committee is building a framework of policies that can be brought to board meetings for review and updating so that the club’s policy manual will have continuing discussion.

## **8. Strategic Planning Document**

Jonathan encouraged the promotion of the Strategic Plan by informing the community that CDF funding enabled it to happen and that this plan as presented in the published documents will now direct the club’s priorities through 2022.

## **Standing Items**

### **9. Financial Reporting**

**- Adam**

Adam reported that membership sales have already generated over \$100 000.00 in revenue above the membership revenue that was projected for the entire year.

Unless a critical incident occurs the club is already forecasting a financial surplus for 2020/2021.

The board will need to decide how we are going to spend some of our revenue.

## 10. Club Manager's Report

Approximately 700 more memberships have been sold this year in comparison to the same time last year.

It is hoped that the Ski S'cool program will operate again this year with full participation however the club is waiting for a response from the Department of Education to the funding request submitted by Ski S'cool program coordinator Phil Hoffman.

The WCCSC programs for children and youth have strong enrolment with 266 registrations and 60 on the waiting list.

The Free Ski Day will be Saturday, November 29<sup>th</sup>. Participation will be capped at 100 people who will have to sign up in advance. This will allow for better compliance with the COVID-19 mitigation protocol, better customer service and therefore a better experience for the participants.

The Yukon Ski Marathon will be either Saturday, February 27<sup>th</sup>, 2021 or Saturday, March 6<sup>th</sup>, 2021. The event will have multiple courses with only a few sections timed. There will be varying lengths of course with the longest course going up Mt. McIntyre Ascent and around the Fraser Loop.

Air North is still interested in sponsoring the Manager's Challenge by donating two air passes so the event will proceed.

There will be a few Wax and Wine events. They will be held in the Hot Waxing room only and will have a maximum of 4 participants.

The "Easy Like Sunday" events are still likely to proceed outside Harvey's Hut but some details have to be worked out regarding food service.

A "Beerkeinbeiner" event is planned for March 12<sup>th</sup>, 2021. The club will partner with the Yukon Brewer's Guild.

The Hut to Hut event is still in the planning stages but is likely to happen as EDI is again interested in sponsoring it. Food variety will be given advance planning for this event.

Only Dan Reimer and Rudy Sudrich will be offering lessons this year therefore there will likely be more demand than instructors can accommodate.

Ski Patrollers have committed to patrolling during busier times and using Harvey's Hut as a heated and monitored First Aid Station.

Almost 50% of the adult club members identified as skiing with dogs. This is over 600 people. There will likely have to be a plan to spread out usage of dog trail or open up other trails to dogs on a weekly basis.

The Wayfarer Oyster House is a new club sponsor. They have proposed giving club members 10% off on Thursday evenings with proof of WCCSC memberships.

## **11. Operations Manager's Report**

Jan asked the board to consider whether or not the club should trade in or sell the current Pisten Bully after a new one is purchased. Two Pisten Bullys grooming would allow for more efficient completion and a contingency in case one breaks down.

The quote received for a new Pisten Bully is \$300 000.00 with an additional \$41 000.00 for rubber tracks.

Jean Paul has been in contact with Yukon Lotteries about possible funding for a new Pisten Bully.

Most trails are currently in excellent condition.

Snowmaking took place in late October but much of the snow did not get spread prior to the heavy snowfall of November 1<sup>st</sup> and 2<sup>nd</sup> so the machine made snow will remain in mounds to provide terrain now that it is not need to cover trails.

Jan was asked to prepare a report about snowmaking for this year and snowmaking will be added to the agenda for the December board meeting.

## **12. President's Report**

**Jean Paul**

Jean Paul worked with the WCCSC managers and CCY to prepare a snowmaking safety plan for this season.

Jean Paul responded by e-mail to 4 complaints about the decision to close the huts to start the season.

Jean Paul met separately with Grant Abbott and Bill Curtis to discuss whether or not Biathlon can work within the WCCSC trail network. Marcuse Waterreus will do some mapping of an area on the trail network near Ravens Ridge to determine if the terrain there is suitable for Biathlon's needs. These discussions about Biathlon on the Mt. McIntyre trail network are to be considered a "Quiet Exploration" of the possibility. The 2027 Canada Winter Games and proposed Biathlon funding are the driving this discussion.

Jean Paul has been in contact with Yukon Lotteries. An application for funding for a new Pisten Bully would have to be submitted by April 2021.

Leslie and Jan Downing informed the board that it is possible to become a Strategic Partner with Lotteries if the community aspect of the ski club is the focus of such a partnership.

Jean Paul has been is discussion with Sue Meikle about the board orientation session planning for November 12<sup>th</sup>, 2020.

## **Discussion and Decision Items**

### **13. COVID-19 Mitigation Plan**

**- Ben**

The wearing of masks inside will allow the club's services in the wax room to proceed.

Huts will be closed to start the season with ongoing assessment and discussion about providing access.

Ben believes and the board agreed that it is better to start with tight restrictions and ease them if possible than to begin with leniency and have to add additional restrictions.

**Adjournment:** The chair adjourned the meeting at 9:17 pm

**Next Board Meeting:** Thursday, December 3<sup>rd</sup>, 2020