



**Whitehorse Cross Country Ski Club
Board of Directors Meeting**
June 25th, 2019, 7:00 pm
WCCSC Wax Room

MINUTES

ATTENDEES

Board Members

Dermot Flynn, President

Jonathan Kerr, VP

Aisha Montgomery, Director

Susan Tinevez

Craig Thur, Secretary

Adam Greenwood, Treasurer

Marcus Waterreus

Club Management

Corinna Warren, Club Manager

Jan Polivka, Operations

Regrets

Corinna Warren, Manager

1. Call to Order

Dermot Flynn called the meeting to order at 7:08 pm.

2. Additions and Approval of Agenda

None

3. Review and Approval of Minutes

One minor change to item 14...meeting with CCY to be scheduled for the last week of August.

Jonathan moved that the May 21st Minutes be approved. Aisha seconded. Carried.

Updates

4. Homologation Project

In order to receive the advance from the Community Development Fund ("CDF") the club needs to adhere to schedule C of the transfer payment agreement contained in the approval letter.

Jan has obtained all the permits for the work to be done.

Corinna will prepare the request to receive the funding. Up to 40% can be provided by CDF before grounds breaks in mid-July.

Adam informed the board that contracts align with the proposals submitted by the contractors and approved before work began.

Jan and Grant are the administrators of the contract and will gather time sheets from individual contractors and recommend payment be made to the contractors by the ski club.

In addition to a press release there will be notification to members about the funding approval and the work commencing in July.

5. Stairs to Canada Games Centre

Jan reported that the engineering department has been assessing the site and may be requesting more funding. Currently \$60 000.00 is budgeted for the stairs and all parties are away that completion is required in advance of the 2020 Arctic Winter Games.

6. By-laws

Yukon Societies has approved the new by-laws as of May 8th, 2019.

Corinna will post them to the website.

7. City of Whitehorse Meeting about the Mt. McIntyre Rec Centre

Dermot and Corinna attended the meeting with Jeff O'FARRELL of the City of Whitehorse about future plans for the Mt. McIntyre Recreation Centre.

There is apparently federal funding available for both Takhini Arena and Mt. McIntyre. The existing “footprint” of the Mt. McIntyre Recreation centre will not be increased.

The meeting as not a discussion about needed repairs but more of an invitation to consider the future of the recreation centre. For example, in addition to the existing, ski, curling and tennis clubs, perhaps there could be an outdoor adventure centre based out of the facility.

Standing Items

8. Financial Report

Adam and Jan canvassed several other cross country ski clubs across Canada and in Washington State for their day pass and season pass costs. Whitehorse Cross Country Ski Club is at the lower end of day pass and higher end of season passes, therefore, the suggestion made by Adam is to raise day pass fees.

Adam also recommended that the board advertise that memberships will be \$280.00 plus processing fees which are \$1.50 per member for Zone 4 and 3% when payment is made by Visa or Mastercard but can be avoided if payment is made by cheque or debit card.

Adam informed the board that the club will end the 2018/2019 fiscal year with a net surplus of about \$2800.00 rather than the \$9000.00 deficit projected last month.

Dermot Flynn moved that the 2019/2020 budget as presented by accepted subject to the capital expenditures being shown separately as a “note” to the budget. Seconded by Craig. Carried.

9. Club Manager’s Report

Corinna met with the Curling Club manager to discuss issues that affect both users of the Mt. McIntyre Recreation facility. The Curling Club offered to have their bartender be available to see staff to their vehicles at closing time for added security.

10. Operations Report

Work has begun on the new hot wax building.

Work on raising the bridge over Sumanik Drive will be done by the city this summer.

Four new trail gates will be installed this summer.

A written report was provided.

11. Health and Safety

Security cameras have been purchased for the wax room.

Aisha Montgomery suggested access to the wax room after a certain hours could be only via a door buzzer where staff can see who is coming inside.

Discussion and Decision Items

12. CCY Snowmaking Proposal

Jonathan explained the MOU that has been negotiated with CCY for the start of the season until December 31st 2019.

A CCY funded budget will be established with snowmakers and helpers to be paid from the budget. Snowmaking will be the decision of WCCSC operations. CCY will look after moving the snow.

A written Memorandum of Understanding has been prepared and signed by both parties.

13. Tom Fairman_Retiring as a long time groomer

Dermot Flynn will prepare a letter to Tom thanking him for his significant contribution over many years.

Adjournment: the Chair adjourned the meeting at 10:25 pm.

Next Board Meeting: Tentatively set for Tuesday, July 23rd, 2019 at 7:00 pm.