



**Whitehorse Cross Country Ski Club  
Board of Directors Meeting**  
February 19<sup>th</sup>, 2019, 7:00 pm  
Canada Games Centre Boardroom

**MINUTES**

**ATTENDEES**

**Board Members**

Dermot Flynn, President

Craig Thur, Secretary

Susan Tinevez, Director

Aisha Montgomery, Director

Marcus Waterreus, Director

**Regrets**

Jonathan Kerr, VP

Adam Greenwood, Director

**Club Management**

Corinna Warren, Club Manager

Jan Polivka, Operations

**Guests**

Grant Abbott and Jean-Paul

Molgat from the VAST  
committee.

**1. Call to Order**

Dermot Flynn called the meeting to order at 7:05 pm.

**2. Additions and Approval of Agenda**

There were not any additions to the Agenda.

### **3. Review and Approval of Minutes**

The February 5<sup>th</sup>, 2019 draft Board Meeting Minutes were reviewed and one clarification was made with respect to the number of day passes sold. The correct approximate number of passes sold was 1600.

Approval for the February 5<sup>th</sup>, 2019 Meeting Minutes was adjourned until the next meeting as only Dermot and Craig who present for this meeting were at the last meeting. Aisha Montgomery arrived to this meeting shortly after this item had been adjourned.

### **4. Father Mouchet Award**

Bill Curtis is aware of the presentation which will occur at 3:00pm on Saturday, March 2<sup>nd</sup> during the Yukon Ski Marathon banquet. Dermot will present the award.

### **5. Yukon Ski Marathon**

Susan Tinevez updated the board that to date there have been 50 registrations for the event. More registrations are expected as people better assess the expected weather on the date of the event. The organization is going well.

## **Updates**

### **6. Trail Development/V.A.S.T. Working Group Committee**

Grant Abbott and Jean Paul Molgat updated the board.

Jean Paul Molgat informed the board that there is currently some uncertainty from the CDF administration about whether or not the project could run over a two year period. It is possible that a subsequent application will have to be made for the second year. Clarification about this is expected from CDF administration before the next WCCSC board meeting on March 5<sup>th</sup>, 2019.

Confirmation has been given that CDF funded money can be moved between expense categories where it is necessary to do so.

LED light upgrades can be part of the homologation project.

There is a question about the WCCSC being able to claim Jan Polivka's time which is currently budgeted at \$14 836.00 as an "in kind" WCCSC contribution. WCCSC must contribute 10% of the \$212 248.00 total budgeted cost of the project. If the hours Jan Polivka spends as WCCSC Operations Manager cannot be used as part of the WCCSC financial contribution then the club will have to contribute in another manner...possibly with a direct financial contribution.

Grant Abbott provided formal quotes from contractors and explained to the board which contractors he recommended for the project.

Dermot Flynn wishes to see financial control in the form of project management oversight. The majority of payment should be provided to the contractors only after the work has been verified to have been done.

WCCSC board member Adam Greenwood has significant experience in project management and has offered to assist in this regard.

The deadline for finalizing the budget for CDF is March 12<sup>th</sup>, 2019.

**Adjournment:** the Chair adjourned the meeting at 8:30 pm.

**Next Board Meeting:** March 5<sup>th</sup>, 2019 at 7:00 pm at a CGC boardroom.