

Whitehorse Cross Country Ski Club
Board of Directors Meeting
Date: September 12, 2011: Time: 6:30 p.m.
Location: Mount McIntyre Rec Centre

MINUTES

Meeting Attendees: Claude Chabot, Lorna Hutchinson, Pippa Lawson, Tom Ullyett, Bill Curtis, Ian Robinson, Sue Meikle, Anne Kennedy, Mike Gladish

Regrets: Craig Thur

Call to Order 6:45 pm

Standing Items:

Previous Minutes

Minutes of July 18, 2011 meeting were reviewed. **MOTION** by Sue to accept minutes. Seconded: Pippa. Carried.

Financial Report (Ian / Claude)

- Forecast of \$21,500.00 deficit for 2011/12 fiscal year

Land Tenure Committee (Pippa)

- We discussed the upcoming election. It was decided that Pippa would draft a question to be sent to all parties asking, if elected would they withdraw the cross country ski trail system from mineral staking. Pippa will draft this question and forward it to the Board for approval.

ED Report (Claude) August/September, 2011

- report attached

OPERATION MANAGER'S REPORT (Mike) Sept, 2011

- report attached

- Mike suggested we acknowledge Kim Winnicky's work at the Club by presenting a gift at the AGM

MOTION: by e-mail – August 10, 2011 – **MOTION:** by Craig – I move that we adopt the proposed budget for the 2011-2012 fiscal year presented at the July 18, 2011 Board meeting. Seconded by Sue. Carried.

Next Meeting – AGM, Wednesday, September 28, 2011

Next Regular Meeting – Monday, October 17, 2011 – 6:30 p.m. - Waxroom

Meeting Adjourned

ED Report to Board – August/Sept, 2011

General

1. History project: in progress. Research phase has been completed & documentation/summary write ups drafted. Glenn finalizing material to go to archives; still need to do final report to YG. Will put summary on website (possibly in serial form) once season gets rolling.
2. CCC AGM: Air North will provide special group air fare for AGM.
3. YB sponsorship: details of various proposals to date sent to Bob Baxter. Working to set up meeting (Ian/Claude)
4. Community Registration Fair: held August 27 (10 – 2). Sarah and Claude attended; did on-line club registration, handed out JR material, gave info on other programs.
5. City Rec grant: have had approval to move 100% of money to operating (vs. Original application of operating/capital split).
6. Financials: no major changes – still looking at deficit of approx \$20-25 K for season.
7. PB replacement quote received. Lotteries and CDF funding applications in progress.
8. Met with City to discuss Lease renewal Sept. 7. See separate report
9. On-line sign up for memberships open as of Aug 15th (soft launch). Will start advertising in September
10. Have registered for the Volunteer Bureau Risk Management seminar. Anne and I will both attend.
11. Financials to Ordish for review and finalization for AGM.
12. Fall mailout (one-page flyer) to Arctic Star for mailout week of Sept 12.
13. Ad contract What's Up Yukon initiated. Will do b-weekly ads beginning Sept 22

Programs

1. Met with LDAY to scope out potential LDAY organized snowshoe loppet. Tentative date Feb 4
2. JR material updated and applications on web
3. Preliminary events schedule completed
4. Ski S'Cool meetings held/ program scoped out for year.

AWG

1. 30 new sections of fencing received (built by Kilrich)
2. AWG provided stain for fencing (to do both new fencing plus rejuvenate old fencing)
3. All major chiefs in place.
4. TD and ATD have been appointed by CCC.
5. Scoping out race courses (standard options limited by reservoir expansion construction)

OPERATIONS REPORT FOR SEPT 12 MEETING by Mike Gladish

Buildings

- Board decided against spending money on second garage door on the PB shed – deferred to later in season when revenue can be assessed – we would like to install the door to make the building more versatile for equipment storage
- In August we began to repair/replace insulation in the Race Office – subcontracted by Mike Kramer and Mike Gladish to complete work – removed ¼ of the roof to get access – all insulation removed due to squirrel damage – Energy North will donate cellulose insulation for ceiling and spray foam under work in progress - COMPLETED – TOTAL COST APPROX 2500.00
- In July a crew of volunteers cleared a small area north of the PB building. We plan to remove the soil and create a larger storage area for outdoor equipment – currently the equipment is stored along the firelane and at times encroaches on the lane – STILL PENDING
- Wax Room was used over the summer by the following groups:
 - Yukon Orienteering Association for 2 to 3 evenings a week plus training camps and events
 - UpNorth Adventures for two weeks in May for Wilderness First Aid
 - KCIBR for evenings in June for bike relay preparation and storage
 - LDAY for 3 weeks in August for a youth camp – 12 kids, 3 leaders
 - Tennis Yukon – meetings

Approximately \$2,000 in revenue was generated – all groups were given very reasonable rates so there is a potential to increase revenue with the same amount of use. This use requires some administration and management. OM has to meet each user group to provide keys and briefing regarding security and follow up.

- City workers completed the privacy wall in Women’s changeroom as requested.
- Purchased 12x60 indoor/outdoor carpet to cover ½ of the concrete floor – will replace present runners and duct tape and will reduce the slipping hazard significantly COMPLETED
- Trail Huts are in need of repair and maintenance – some staining or painting may be done in September – outhouses require maintenance HARVEY’S HUT FLOOR PAINTED
- Two older ski storage lockers were removed and replaced with lockers that will serve more members. About 8 more spaces were created. All work was done by volunteers. Cost of materials will be recovered by increased locker revenue.
- A surplus outhouse was acquired from YTG along with two picnic tables – outhouse and one table are to be placed at Jack Fraser Loop in Sept – one table to be located at Dog Parking Lot
- A small gravel pad was built in front of PB shed to reduce muddy conditions in spring and fall

Equipment

- Crew of volunteers painted 150 sections of portable fencing in August. Fencing was in need of paint and repair so that it looks good for AWG and to prolong its useful lifetime.
- Claude requested 30 sections of portable fencing for use during AWG – fencing will require volunteer time for painting in the next couple of weeks. DELIVERED AND PAINTED IN SEPTEMBER
- Claude initiated a plan to replace PB in 2013 – will apply for Lotteries/CDF funding in fall
- Equipment was loaned to KCIBR, Yukon River Trail Marathon, 24 Hours of Light Event, Yukon Orienteering Association and Sport Yukon.
- John Wright continued to make improvements to equipment and PB building

Trails

- Olympic Trail was closed in late March – work began on the Valleyview Reservoir expansion – affects about 100m of Olympic Trail - WILL remain closed this winter as the work will not be completed as planned – Ketzka has offered to assist with an alternate route – DECLINED -
- The twinning of Dog Trail was continued in May and June. Volunteers cleared 200 metres of trail. The trail is now twinned all the way from Harvey’s Hut to the Dog Trail parking lot. It is proposed that the ‘new’ trail be named Sundog Trail. Gary Bailie from Kwanlin Dun has been involved with the concept, planning and consulting over the last few years. A section of about 100 meters will be leveled with a bobcat before winter. PENDING
- Whitehorse Correctional Centre work crews provided several days of work, mostly on Pierre Harvey Trail – several workers cleared all of the brush (willows, alders, etc) along the side of the trail. This brush can not be cut with the club’s mower. The crew also provided some work on the Dog Trail twinning and may be available over the next few weeks to work on the Ascent Trail. NOT AVAILABLE

- Ascent Trail work - initiated in spring by Cyd Fraser and Craig Beatty – project was put on hold in May due to snow at higher elevations and wet conditions – work recommenced at end of August – plan to widen portions of the trail to 8’ to 10’ – where widening can be done without any significant erosion issues – the work is being done to facilitate grooming – removal of side hills will improve safety for groomers – skiers will benefit with the increased width as it will be easier to herringbone and sidestep. About 20% of the trail is already wide enough – another 30-50% requires some hand brushing to increase the width – about 20% requires tree removal and heavy equipment – the plan is to most work using volunteers and corrections crew – Ketzta may donate some heavy equipment – if not, some money will be spent to rent equipment – IN PROGRESS
- Work continued to locate an alternate access trail to the Jack Fraser Loop. Skyline Trail will start at the Fish Lake Road - and traverse the north side of Mt McIntyre to the Jack Fraser Loop/Ascent Trail area. Some reconnaissance was done in the summer and a trail has been flagged. MONITOR THIS FALL
- A city work crew supervised by Jane Koepke has been working all summer to develop single track mountain bike trails. The project started last summer. It will continue next summer with the addition of trail signs and finalizing of some loops. There are new trails that join Sarah Steele Loop to Fireweed Hut and to Falun Lookout on Pierre Harvey. There is also a new loop in the Rocky Canyon area and an easy, single track between Harvey Hut and Best Chance Corner.
- Sourdough Tree Services dumped chips on Dog Trail during the summer
- Heavy rain has caused some significant erosion that will have to be repaired in September – bobcat time will be used
- Work Parties will be organized for September similar to previous 2 years – to work on trail brushing, fencing outhouses huts
- Tractor will be rented late Sept to mow trails, using club mower

Stadium

- Recommend that the board continue the ‘no dogs allowed’ rule for stadium this season. ng well. No significant complaints were heard last year.
- Walkway connection from stadium/CGC parking lot to Wax Room was improved, using the CWG/Nationals access – leveled and widened and stairs
- Grass seed that was planted two years ago is doing well – benefited from rainy summer

Ski Base Operation

No changes planned for this year. Ski Base open for the season as of Sept 13.