

**Whitehorse Cross Country Ski Club  
Board of Directors Meeting  
Date: June 28, 2010: Time: 6:30 p.m.  
Location: Mount McIntyre Rec Centre**

***MINUTES***

**Meeting Attendees:** Tom Ullyett, Mike Gladish, Lorna Hutchinson, Bill Curtis, Craig Thur, Pippa Lawson, Ian Robinson, Claude Chabot, Sue Meikle

**Regrets:** Anne Kennedy

**Call to Order** (Tom) 6:40 p.m

Tom began by thanking Doug Knutson for his work on the Board. Doug has stepped down because he is going to school in Norway. Tom also thanked Derrick Hynes for his past work on the board and the work he has done with the Business Model Plan for the past year. Derrick is moving to Ottawa. Gifts were presented.

**Standing Items:**

**Previous Minutes** (Tom)

Minutes of April 26, 2010 meeting were reviewed. **MOTION** to accept minutes: Bill Curtis. Seconded: Craig Thur. Carried. Lorna will post to website.

Minutes of May 16, 2010 Planning Meeting were reviewed. A few minor changes made. **MOTION** to accept minutes: Bill Curtis. Seconded: Craig Thur. Carried. Lorna will post to the website.

**Financial Report** (Ian)

- Ian reviewed the financial statements with the executive.
- We will have approximately \$3,500.00 surplus.

**2010 Nationals** – (Claude) Claude and Joan from Nationals Committee has met with CDF. CDF has a policy not to allow a project they have funded to make a profit. They made a few concessions – allowing us to include the price of the two wax trailers in our budget. They have given the Nationals Committee an extension to make sure they have all their expenses together.

**Land Tenure Committee** (Pippa) Nothing new to report.

**ED Report (Claude) - June, 2010**

1. Bookkeeper: a contract for bookkeeping services has been offered to Janet Duncan. Janet was formerly the club's bookkeeper and so is familiar with the club and its accounts. Contract will start in July; she will work with Heather for the month and take over from there. Contract not signed yet but Janet has verbally accepted terms.
2. CCC AGM: Grant Abbot presented bid on our behalf to host the 2011 CCC AGM in June of 2011 but unfortunately we were not successful. There were three bidders (highly unusual). Quebec won out.
3. Nationals: With full CDF funding, nationals will have turned a profit for the club of approximately \$30K. However, CDF will not allow a project (in this case the Nationals has been classed as a project) to show a profit so will be adjusting their grant. We have lobbied successfully to have the acquisition of the two new trailers included as part of the project so the impact of hosting the event will still be quite positive financially for the club.
4. Budget: draft budget prepared and modified with input from sub-committee of board. Second draft for approval completed. Only outstanding items are potential CDF application (see below) and finalization of Operations Manager contract details (to be discussed at board).
5. CDF: There is potential to apply for CDF funding for the next phase of our restructuring. An application for CDF funding of ED contract for the season (October – May) will be drafted this month. Due date for submission is September 15.

6. Future events: there has been some discussion about hosting a NORAM event as a way of making money for the club (post 2012 season). NORAM races are relatively easy to organize and could be a good fundraiser for the club with relatively little effort compared to a Nationals or Westerns. Claude will put together a brief feasibility study to present to the club and CCY boards with input from CCY and CCC.
7. Valleyview reservoir expansion: City has started surveying footprint for expansion. This will mostly affect Olympic trail. Working with Wayne Tuck to sort out trail rerouting. YTG surveyors have started doing survey of the area. City has hired a consultant to do pre-design work & has their first meeting with the consultant on Tuesday June 29. City has committed to involve us in the design process and expect to hear from them later next week on how to move forward. Mike and Jim have come up with tentative new route based on anticipated footprint.
8. Mt Mac User Group: group has approved mission statement and terms of reference plus set meeting schedule (will meet 3x/year plus ad hoc if major issues arise). Focus of group: land tenure, calendar coordination, general information exchange and mutual support.
9. Mike has signed up two new advertisers for bridge signs: Icycle and Chocolate Claim.
10. AWG: Susan Tinevez has expressed interest in taking on sport chair duties. To be confirmed.

**Manager's Update (Mike)**

AGM set for September 29, 2010. Mike will forward us a report on the CCY/WCCSC joint meeting and an operations summary.

**Decision / Discussion Items:**

**Business Model Plan Implementation** – Claude has drafted an amendment to the Constitution showing the Club having three directors that are nominated at the AGM. The three directors will not have titles.

**Budget** – draft budget was reviewed. Claude will e-mail us with an update of the budget.

**Ed Schiffkorn / Betty Taylor** – these two people recently passed away. Both have contributed greatly to the Club. Flowers were bought for their services. Name plates will be made for them on our club plaque.

**Business Plan: 2010/2011** – Claude drafted this up. Discussed. Claude will send around draft #2. **MOTION:** That we adopt the Business Plan as drafted with amendments by Sue Meikle. Seconded Bill Curtis. Carried.

**Membership Survey** – Claude has drafted up some questions for the survey. Discussed when it should go out. We propose that the survey be prepared for September – send it out with paper newsletter, have a table at the Ski Swap, first Wax and Wine and perhaps some Saturdays in the Club. The survey will end around the end of November.

**Waxroom Expansion** – the City is proceeding with the cement pad outside the waxroom

**Contract with Stride & Glide** – This item was discussed. Claude and Bill will finalize this contract with Stride & Glide.

**Next regular board meeting** — Monday, August 2, 2010 6:30 p.m. waxroom