

**Whitehorse Cross Country Ski Club**  
**Board of Directors Meeting**  
January 18, 2017, 7:00 p.m.  
Sport Yukon

**MINUTES**

**ATTENDEES**

**Board Members**

Bill Curtis, President	Dermot Flynn, Vice-President	Susan Tinevez
Adam Greenwood, Treasurer	Jonathan Kerr	Marcus Waterreus
Bengt Pettersson, Secretary		

**Club Management**

Miriam Lukszova, Club Manager      Jan Polivka, Operations Manager

**Regrets**

Craig Thur, Past President

**1. CALL TO ORDER**

Bill Curtis, President, called the meeting to order at 7:05pm.

**2. Additions and Approval of Agenda**

One item was added to the Agenda: a new #12: Health and Safety.

**3. Minutes of Previous Meeting**

The December 15, 2016 Board Meeting Minutes were approved without any changes or additions.

**Discussion and Decision Items**

**4. Budget for Ski Programs**

Miriam presented a budget for each of the ski programs the ski club is running (Ski S'Cool, Lynx, Jackrabbits). The budgets for each program show that the ski club would make some money from these programs; however, the ski club would be in deficit for all three programs without the corporate sponsorships for each program (Ski S'Cool – Subway; Lynx – Stantec; and Jackrabbits -Northwestel). The ski club would not be able to reduce the participants fees due to the sponsorships as had been proposed to the board. It was also pointed out that each ski programs serves a different purpose.

**Action:** Adam should bring these budget sheets back for the annual planning session this spring.

**5. Ski Race: Mt Lorne to Mt Mac (Whitehorse Ski Marathon)**

Colin Abbott had provided a written update and a budget that were distributed to Board members. Bill also provided a verbal update of a conversation he had with Colin, who was not sure whether snow bikes would be part of this race. Jonathan provided additional information regarding the insurance situation, and Susan provided information regarding the organizing team for the race.

## **Updates**

### **6. Harvey's Hut Update**

Dermot presented a Board resolution regarding the establishment of the Harvey's Hut Committee:

Moved that the Board retroactively approve the establishment of a committee to be known as the Harvey's Hut Committee for the purpose of finding a temporary replacement shelter for Harvey's Hut for the 2016/17 ski season and for the purpose of identifying, researching and assessing options for a replacement structure for Harvey's Hut, and further, that the Board appoint the following members of the WCCSC to the said committee:

Brittany Pearson  
Diane Gunter  
David Gonda  
Sue Meikle  
Scott Gilbert  
Dermot Flynn  
Jan Polivka

Moved by Dermot Flynn, seconded by Bengt Pettersson. **CARRIED**

Dermot also presented a draft Terms of Reference for the committee's feedback. He also provided an update from the committee's latest meeting and the considerations by the committee.

#### **Action:**

1. Board members to provide feedback to Dermot on the draft Terms of Reference.
2. The Committee will provide the Board with a proposed option by May 1 for a new hut design. Some board members also wanted to receive regular updates from the committee and a presentation of the options developed by the committee.

### **7. Snow Biking: MoU and winter trail development**

Marcus provided an update of his and Jonathan's contacts with the City regarding the preparation of an agreement between the City and the ski club. The City's contact person needs confirmation from within the City regarding the establishment of an agreement.

Marcus also provided that the next step for the connection of the Porcupine Ridge north and south single track trails is to put up signs where they cross the ski trails. The opening of the can-can trail is currently on hold due to safety concerns.

## **Standing Items**

### **8. Action Log – Ski Club Timeline**

Bengt presented the ski club timelines as of January 16. We have completed most of the actions as of January on the timeline, and while some of the action items from past board meeting are not yet completed, we are in pretty good shape.

### **9. Financial Report 2016/17 to date**

Adam presented the financial report as of December 31, 2016; and asked for (and received) feedback on the new format of the financial report.

Adam also presented a motion regarding direct deposit for salaried employees: that salaried employees (Club Manager, Operations Manager, Assistant Club Manager) may receive their monthly salaries as a direct deposit into their personal bank accounts.

Moved by Adam, seconded by Marcus. **CARRIED**

#### **10. Club Manager's Report**

Miriam presented the Club Manager's report. She also reported on the well-received initiative "Easy Like Sundays" at Harvey's Hut, organized by Fran Nyman and the ski club office. Sponsor and host positions are currently booked for this initiative until end of February.

**Action:** Some board members suggested that organizers and hosts keep a safe distance between the open fire place and the wall tent.

#### **11. Operations Report**

Jan presented the Operations Report. There were no further comments or questions on the report.

#### **12. Health and Safety**

Jonathan reported that he intends to commence his special projects work on the health and safety file shortly.

#### **Next Board Meeting:**

Wednesday February 15 at Sport Yukon

**Adjournment:** The meeting was adjourned at 8:20pm